



American International School of Freetown Employment Application

PERSONAL INFORMATION

FULL NAME: _____ DATE: _____
First Middle Last

ADDRESS: _____
Street Address Apt/Suite

City

E-MAIL: _____ PHONE: _____

National ID Number: _____

DATE AVAILABLE: _____

POSITION APPLIED FOR: _____

EMPLOYMENT ELIGIBILITY

ARE YOU LEGALLY ELIGIBLE TO WORK IN SIERRA LEONE? YES NO*

HAVE YOU EVER WORKED PREVIOUSLY FOR AISF? YES* NO

*IF YES, WRITE THE START AND END DATES: _____

HAVE YOU EVER BEEN CONVICTED OF A FELONY OR ANY OTHER CRIME? YES* NO

*IF YES, PLEASE EXPLAIN: _____

EDUCATION

HIGH SCHOOL: _____ CITY: _____
Address: _____

FROM: _____ TO: _____

GRADUATE? YES NO DIPLOMA: _____

COLLEGE / UNIVERSITY: _____ CITY: _____

FROM: _____ TO: _____

GRADUATE? YES NO DEGREE: _____



TEACHING CERTIFICATE/QTS

COLLEGE or UNIVERSITY: _____

Address: _____

FROM: _____ TO: _____

DEGREE/CERTIFICATION: _____

OTHER: _____ **CITY:** _____

FROM: _____ TO: _____

DEGREE/CERTIFICATION: _____

PREVIOUS EMPLOYMENT

Employer 1 should be your most recent employer.

EMPLOYER 1: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

City State Zip Code
JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____

REASON FOR LEAVING: _____

EMPLOYER 2: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

City State Zip Code

JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____



REASON FOR LEAVING: _____

EMPLOYER 3: _____
Company / Individual

E-MAIL: _____ PHONE: _____

ADDRESS: _____
Street Address Apt/Suite

City State Zip Code

JOB TITLE: _____ RESPONSIBILITIES: _____

FROM: _____ TO: _____

REASON FOR LEAVING: _____

You may add other EMPLOYERS before the reference section if you wish.

REFERENCES
(PROFESSIONAL ONLY)

FULL NAME: _____ RELATIONSHIP: _____
First Last

COMPANY: _____ TITLE: _____

E-MAIL: _____ PHONE: _____

FULL NAME: _____ RELATIONSHIP: _____
First Last

COMPANY: _____ TITLE: _____

E-MAIL: _____ PHONE: _____

FULL NAME: _____ RELATIONSHIP: _____
First Last

COMPANY: _____ TITLE: _____

E-MAIL: _____ PHONE: _____



BACKGROUND CHECK CONSENT

IF YOU ARE BEING CONSIDERED FOR EMPLOYMENT, ARE YOU WILLING TO CONSENT TO A BACKGROUND CHECK? YES NO

AISF UPHOLDS INTERNATIONAL STANDARDS FOR CHILD SAFEGUARDING AND COPIES OF POLICE CERTIFICATES FROM EACH COUNTRY WHERE YOU HAVE WORKED WILL BE REQUIRED.

DISCLAIMER

Applicants understand that AISF is an Equal Opportunity Employer and committed to excellence through diversity. All candidates are considered based on merit, qualifications, and experience to meet the needs of the school.

Each section of the application **must** be completed EVEN IF you decide to attach a resume/CV

I, the Applicant, certify that my answers are true and honest to the best of my knowledge. If this application leads to my eventual employment, I understand that any false or misleading information in my application or interview may result in my employment being terminated.

SIGNATURE _____ **DATE** _____

PRINT NAME _____